



Thomas & Thomas Presents Our

Wedding Reception Planner

We at *Thomas & Thomas* are pleased to provide you with some helpful planning suggestions that we would like you to consider. Your wedding day is one of the most important days of your life and nothing should be left to amateurs! We offer quality and value that are second to none! Having a professional DJ who is not only able to orchestrate your orderly schedule but also play a mix of music that encourages you and your guest to have the time of your life, is the key for your reception being remembered for years to come. Our experience, from doing thousands of wedding receptions, has shown that careful planning helps make a wedding reception less stressful and more fun for **you!!!**

- ⇒ **YOUR RECEPTION NEEDS TO FOLLOW AN ORDERLY SCHEDULE OF EVENTS**
- ⇒ **YOUR DJ, PHOTOGRAPHER, & VIDEOGRAPHER SHOULD WORK TOGETHER**
- ⇒ **BE AWARE OF THE INFLUENCE YOU AND YOUR BRIDAL PARTY HAVE AT YOUR RECEPTION**
- ⇒ **TRY TO AVOID LAST MINUTE DETAILS**

We cannot say too much about following an **Orderly Schedule**. From beginning to end your *Thomas & Thomas* DJ will follow a schedule you have pre-discussed and personalized with him or her. The following optional components and order for a wedding reception schedule have been developed over the years between ourselves and our past wedding couples. We feel it will allow you and your guests the greatest potential to maximize the enjoyment at your reception.

- ◆ Cocktail Music (Usually scheduled to begin with the earliest guest arrival)
- ◆ Bride & Grooms arrival and introduction (Bridal Party, as a group, is recommended)
- ◆ Pre-Dinner Introduction Program including: **(1)** Bride & Grooms Parents **(2)** The individual saying the Invocation/Grace **(3)** The Best Man Toast and/or the Maid /Matron Toast **(4)** A closing to include any special announcements or recognition's you pre-discussed with your DJ.
- ◆ Dinner Music Program
- ◆ Cake Cutting Ceremony (*See Additional Comments*)
- ◆ Mother & Son Dance
- ◆ Father & Bride Dance
- ◆ Bridal Party Introductory Dance
- ◆ Short Dance Program
- ◆ Garter & Bouquet Ceremonies
- ◆ Return to Dancing, Traditional and /or Crowd Participation Events

You should let your **Photographer & Videographer** know that you have worked out a schedule with your *Thomas & Thomas* DJ. Your DJ will be happy to go over that schedule with him or her at the reception so that no "great shots" are missed.

We now come to what *Thomas & Thomas* calls the **Bridal Party Influence** that also includes the Bride & Groom! It is somewhat of a phenomenon and usually has a very positive effect when you and your Bridal Party make the dance floor a focus throughout the night. We have found that successful receptions are usually made up of good timing and good performances from all the important players. From the Introductory Dance, to the Garter and Bouquet Ceremonies, you and your bridal party will be encouraged to participate as a group. Ask your bridal party to stay together and stay in the hall so that your DJ can go smoothly through the schedule without having to wait for any attendants to be located. Keep in mind too, with *Thomas & Thomas* you decide prior to the reception what you want to go on with regard to traditional and crowd participating events. No surprises and no DJ assuming what you want to do!!!

We all know that too many **Last Minute Details** can potentially cause frustration and tension. These feelings should never be at a wedding reception. The only way to avoid them is to take care of as much as possible in the weeks prior to your wedding day. Well in advance of your special day, your DJ, Photographer, Videographer, Caterer, Hall, Cake and Florist professionals should have all the information they need to serve you. Many wedding professionals (*Thomas & Thomas* included!) provide their clients with information forms to personalize their weddings. Take the time to fill them out and return them. It will give you peace of mind and allow your professionals to provide you with worry free personal service. Also, by delegating some responsibility to bridal party members and family, you get more accomplished with less stress and usually better results. You do not have to do it all! Your wedding day is a day your families and friends look forward to helping in anyway they can.

(Additional Comments) The Traditional Cake Cutting Ceremony is something we at Thomas & Thomas would be glad to announce to your guests. Many of your guests who have brought cameras to your reception will want to be aware of when this is being done. Keep in mind that if your cake is to be served as a dessert to your guests, it could prolong the dinner program and delay the start to the traditional wedding dances. This could take important dance time away and potentially upset the timing to the rest of the evening. We recommend cutting the cake either prior to dinner starting (when it is the served dessert) or after the Bridal Dances and before the Garter Removal (when it is not a served dessert but is going to be wrapped for your guests). We feel this is the best timing and allows the most exposure for what normally is a beautiful center piece at a wedding reception and also has no effect on the important opening up of the dance floor.

PLEASE CONSIDER THE FOLLOWING AND PLAN TO...

⇒ **SOCIALIZE WITH YOUR GUESTS**

⇒ **RELAX AND ENJOY YOURSELVES**

The two of you as a couple should plan to **Socialize With Your Guests** in an orderly fashion. Perhaps this sounds like something that would not be necessary but keep in mind your reception time will go by very fast almost as if time was sped up! From your introduction into the reception room until the end of dinner to the last song of the night the time seems to fly. This, no doubt, is why we hear many times from our Brides & Grooms at the end of the night, “We can’t believe it’s over” and “It went by so fast.” By planning on a receiving line at the church or hall (if time allows prior to dinner) or by addressing your guests in the pre-dinner introductions, you relieve some pressure on yourselves in having to visit with each table at your reception. A list of people to dance with or spend extra time with is not a bad idea and avoids missing someone you really wanted to be with or someone you know would expect you to be with them.

Your wedding reception will be a gathering of family and friends in a celebration of your joy. You should take the time to **Relax And Enjoy** it! We at *Thomas & Thomas* want to share our experience in helping you plan a successful and entertaining wedding reception. We hope you will accept our offer and allow us to add your names to our ever growing list of satisfied clients. Looking forward to providing the “Quality You Expect and Sound You Deserve!” ***Thank You for considering Thomas & Thomas,***

Jerry E. Thomas & Thomas M. Poole and our Professional Mobile Disc Jockey Team

